



# Oakwood

## Primary School

Achieving Excellence Together

**Headteacher:** Ian Taylor, BEd (Hons) NPQH  
**Chair of Governors:** Judy Short

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2 December 2016

Dear Parent,

### Christmas Performance – Stargazers – Years 3 & 5

Year 3 and 5's performance of Stargazers will be held on **Monday 12 December** at **1.45pm** and **6.30pm** in the KS2 hall.

Tickets are **free** and we will be holding a collection for Southampton Hospital Children's Ward, so please bring any spare change to the performance. We will also be serving soft drinks and mince pies before the performance. We are allocating tickets on a first come, first served basis with a **maximum of 2 tickets** per family. We hope this will mean someone can come from every family.

Please complete the form attached to this letter and return it to school as soon as possible. As you will see, the form is split into two parts, the top gives permission for to take part and the bottom is your ticket request and ticket, when stamped. **All children are expected to take part in the evening performance.** You need to let the school know if your child will not be at the evening performance as their absence may affect the performance. Please return the form so that we can issue you with a ticket as soon as possible.

All children **should arrive at 6.00pm** for the evening performance please. The evening will end about 7.45pm.

The pupils and staff are currently working **very** hard in preparation for these concerts and I do hope that you will be able to attend.

Yours sincerely,

Ian Taylor  
Headteacher



**Christmas Performance 2016 – Years 3 & 5  
'Stargazers'**

Child's Name

Class

I give permission for my child to take part in the concert on **12 December**.

My child will be collected after the evening performance by:

\_\_\_\_\_ (please indicate name of person who will collect)

Signed \_\_\_\_\_

**Ticket Request – Year 3 & 5**

Child's Name

Class

Please send me 1 / 2 \* tickets for **Monday 12 December** at 1.45pm / 6.30pm \*

Signed \_\_\_\_\_

Please note, the bottom part of this letter will be returned to you, authorised as your ticket.

All children **should arrive at 6.00pm** for the evening production please. The evening will end at about 7.45pm.

**Oakwood Primary School  
Year 3 and 5 Stargazers**

Child's Name:

Class:



Ticket not valid without  
Authorisation Stamp

**Monday 12 December**

**1.45pm / 6.30pm**

**Admit: 1 / 2**