



Oakwood

Primary School

Achieving Excellence Together

Sandpiper Road SOUTHAMPTON SO16 8FD

oakwoodlive.net

Headteacher: Ian Taylor, BEd (Hons) NPQH

info@oakwoodlive.net

Joint Chairs of Governors: Donna Gale-Page and Andy Phillips

Phone: 023 8074 2345 Fax: 023 8074 2346

Dear Parent

Parents' Evenings

Our Autumn Parents' Evenings will be held on the following dates:-

Tuesday 10 October (3.30 - 7.00pm) and Wednesday 11 October (3.30 - 5.30pm)
(**Year 1 – 6** only. If you have a child in **Year R**, the times are slightly different.)

The evenings provide a very important opportunity for you to discuss your child's progress with their teacher. Please do make every effort to attend, as it is important that your child sees that you have an active interest in their school work and progress. You are welcome to bring your child along to the meeting.

The online system for booking parents' evening appointments is now part of the **school's online payment system**. If you **already have a login** for online payments, you can use it to book parents' evening appointments by clicking on the **Parents' Evening** tab. It's available at

<https://www.scopay.com/oakwoodprimary>.



Booking opens at 6pm this evening (Tuesday) and you will be able to select a date and time for each of your children. You will not be able to select times that are unavailable or already booked. **Year 6** parents will be able to book appointments with set teachers **as well as** the class teacher.

If you want to use this booking system, or the online payments system, and haven't registered yet, we can give you a link code which allows you to register online. It's a very useful system and we'll use it for parents' evenings in the future too. Please ask in the office or call us.

If you are unable to use the online system, or you need help using it, please telephone the school or pop into the office and we will make the appointment for you.

We look forward to seeing you – please make sure you make an appointment.

Yours sincerely

Ian Taylor
Headteacher

